



HILL COUNTY HEALTH DEPARTMENT

302 4th Avenue Havre, MT 59501 • 406-400-2415 • hillcountyhealth.com

Public Health
Prevent. Promote. Protect.

Craig Mueller

Superintendent of Schools

Dear Mr. Mueller,

Hill County healthcare organizations are now developing vaccination program schedules on a daily basis to deal with the COVID – 19 pandemic that has consumed our world this past year.

By coordinating resources between the Hill County Health Department, Bullhook Community Health Center, and Northern Montana Health Care; and having satisfied the CDC's requirement to cover healthcare workers first, we are now in a position to begin administering vaccinations to other priority groups. With that in mind, we would like to offer vaccinations to the Havre Public School District faculty and others employees on this Wednesday, January 13, 2021 and Friday, January 15, 2021 at the Havre Holiday Village Mall. **This offering is not open to the public.** This vaccination clinic is for school district employees only. The public will begin coordinating with our office and making appointments in the upcoming weeks.

If you agree with our plan, we will stagger your employees on Wednesday and Friday on a schedule that can be developed very rapidly between you and our offices. We consider this to be an offer to employees and not a mandate as required with other vaccinations. We would ask that a list of your employees be provided to us and also that one of your employees be on hand to validate employment status.

We are preparing the site at the Havre Holiday Village Mall for Wednesday and Friday vaccinations. Please let us know at your earliest convenience if you are willing to have your employees participate in this vaccination clinic so we can coordinate logistics in rapid fashion.

The CDC guidelines encourage us to get our local schools open and operating again and we hope that our offer fits with your plans.

Sincerely,

Kimberly Larson
Health Officer/Director